

Regulations of the International Congress of Young Radiologists II

June 26, 2021

The International Congress of Young Radiologists II, hereinafter referred to as the "Conference", is a forum for the exchange of knowledge and scientific experience, during which participants have the opportunity to participate in lectures and competitions of scientific work.

§ 1. General provisions

1. The organizer of the conference is Résonnez Spółka z ograniczoną odpowiedzialnością with its registered office in Poznań at: ul. Skibowa 42A, 61 - 313 Poznań, registered at the Poznań District Court - Nowe Miasto and Wilda in Poznań, VIII Commercial Department of the National Court Register under KRS number 0000793663, share capital PLN 15,000.00 - fully paid, ID: 383807958, NIP : 7822865356, hereinafter referred to as the "ORGANIZER".
2. The ORGANIZER's e-mail address: icyr@resonnez.eu
3. The ORGANIZER's contact phone number: +48 694 322 916
4. The following terms used in these Regulations shall be defined as:
 - a. **Participant:** a person who has registered for the Conference in accordance with the Regulations via the application form available on the Conference Website and has paid the registration fee in the amount indicated on the Conference Website.
 - b. **Website:** the official website of the Conference at: <http://www.resonnez.eu/icyr>
 - c. **Regulations:** the regulations of the Conference organized under the name: "International Congress of Young Radiologists II".
 - d. **Scientific Committee:** a team of doctors appointed by the ORGANIZER during the Conference, whose task is to assess the substantive value of scientific works and to comply with the standards of the high scientific value of the Conference.
 - e. **Organizing Committee:** the ORGANIZER and co-organizers of the Conference indicated on the Conference Website.
 - f. **Jury:** a body appointed by the Scientific Committee consisting of two persons who are doctors (MD.), doctors (MD., PhD.), or professors of medical sciences, evaluating the works presented by active Participants during competition sessions.
 - g. **Session coordinators** - persons appointed by the Organizing Committee for the duration of the Conference, whose main task is to supervise, organize and ensure the thematic compatibility of scientific sessions.
 - h. **Passive participation, Passive participant:** mere participation in the Conference within the framework of the Conference program.
 - i. **Active participation, Active participant:** participation in Conference within the framework of the Conference program, presentation of work, as well as taking part in a competition of works within the Conference.
5. The Conference will be held in the form of a webinar (on-line) on ClickMeeting (clickmeeting.com) – technical requirements for participating in the Conference are available on the Clickmeeting website.
6. The detailed program of the Conference is available on the Website.
7. Each Participant of the Conference will receive a certificate of participation in the Conference.

8. The official language of the Conference is English.
9. The ORGANIZER reserves the right to make changes in the program and to the Regulations of the Conference in the event of technical problems on the part of the webinar platform provider which prevent adequate audio-visual transmission.
10. Participant registration using the Registration Form requires confirmation of reading and accepting these Conference Regulations. These Regulations constitute an integral part of the application for participation in the Conference, and apply to all Participants and the ORGANIZER.
11. Participation in the Conference, and thus the provision of information and data by the Participant related to his or her participation in the Conference, including personal data, the scope of which is indicated in the Regulations, is voluntary but necessary for the proper implementation of the Conference.

§ 2. Participation in the conference

1. Participants of the Conference may be students of all years of medical studies and representatives of sponsors.
2. Registration requires provision of the Participant's personal data, i.e. name, surname, e-mail address, indication of the type of participation requested by the person submitting the application, and, in the event of a request to receive an invoice, any additional information necessary to issue one.
3. Submission of an application for participation in the Conference is possible only via the official website of the event: <https://resonnez.com/icyr/> where an electronic application form may be completed and sent.
4. By submitting the Registration Form, the Participant agrees to the provisions of these Regulations and the Conference Program and accepts the other arrangements made between the ORGANIZER and the Participant - if any have been made.
5. A person who wants to become a Conference Participant is obliged to:
 - a. complete and send the Registration Form available on the Website;
 - b. in the case of willingness to participate in the Conference as an active Participant, fill out the Registration Form and use it to send a completed abstract in an electronic format (.doc, .pdf or .docx), entitled "**NAME OF THE PRESENTING AUTHOR_WORK TITLE**" by the day specified in § 2 para. 6.
6. Submitted registration applications and abstracts will be reviewed by the Scientific Committee, and the author / authors will be notified of the eligibility of the work by e-mail to the e-mail address provided in the Registration Form. The ORGANIZER reserves the right to decide those applications that not to qualify for the competition;
 - c. pay the registration fee for participation in the Conference in the amount, within the time, and to the account indicated by the ORGANIZER by e-mail.
 - d. the ORGANIZER, upon receipt of the above-mentioned applications, will verify them and then notify via e-mail whether or not the applicant has been qualified to participate in the Conference.
6. The recruitment and acceptance processes will take place in the following period:

EARLY BIRD OFFER

May 10, 2021 – May 21, 2021 (application submission period)

Recruitment results: May 24, 2021

REGULAR TICKETS OFFER

May 24, 2021 – June 18, 2021 (application submission period)

Recruitment results: June 21, 2021

LATE BIRD OFFER

June 21, 2021 – June 24, 2021 (application submission period)

Recruitment results: June 24, 2021

7. In the absence of payment of the Conference participation fee within the period specified via e-mail by the ORGANIZER, the person submitting the application is not entitled to participate in the Conference; however, the ORGANIZER may, on a case-by-case basis, agree together with a given person on other terms of payment.
8. At the Participant's request, the ORGANIZER shall issue a VAT invoice to confirm payments made.
9. In the Registration Form it is necessary for the submitting person to provide correct and true data. The Participant is prohibited from providing illegal content. The ORGANIZER is not responsible for any false or incorrect personal data provided by the Participant.
The Participant is obliged to comply with these Regulations, as well as generally applicable provisions of Polish law, and, if applicable, also individual arrangements between the Participant and the ORGANIZER.

§ 3. Registration fees

1. The registration process for Participants of the Conference will start on 10.05.2021.
2. The deadline for registration is 24.06.2021, and the deadline for payment for passive and active Participants is one week after receiving written approval from the ORGANIZER.

The payment method is a bank transfer to the ORGANIZER's account - bank account number:

04102049000000860232241568

3. An active Participant receives a certificate of participation, which will be sent by e-mail after the Conference within 30 days of the end of the Conference. This certificate is issued in electronic form only.
4. The price offer within individual ticket categories is varied and depends on the date of filing:

a) **EARLY BIRD OFFER** from May 10, 2021 to May 21, 2021

Recruitment results: May 24, 2021

- Passive participation: EUR 4.00

- Active participation: EUR 9.00.

b) **REGULAR TICKETS OFFER** from May 24, 2021 to June 18, 2021:

Recruitment results : June 21, 2021

- Passive participation: EUR 4.00
- Active participation: EUR 19.00.

c) **LATE BIRD OFFER** from June 21, 2021 to June 24, 2021:

Recruitment results: June 25, 2021

- Passive participation: EUR 4.00
- Active participation: EUR 29.00.

§ 4. Conference Organization

1. Promotion of the Conference will take place through social media and the ORGANIZER's websites or those managed by him.
2. The ORGANIZER reserves the right to cancel the Conference if the number of registered active Participants is fewer than 6. All Participants will be notified by e-mail by 21.06.2021 at the latest. If the Conference is canceled due to the fault of the ORGANIZER, he will be obliged to refund to the Participants the fees that they have paid in accordance with the provisions of these Regulations, within 60 business days at the latest, from 26.06.2021.
3. In the situation referred to in § 4 para. 2 (above), the ORGANIZER - apart from reimbursement of the fee paid by the Participant - shall not be liable for any damages (including losses and lost profits) and harm suffered by the Participants in connection with the cancelation of the Conference, to which the Conference Participants agree.
4. The Participant has the right to withdraw from the contract - resignation from participation in the Conference - without giving a reason and without incurring costs, which he or she can invoke within 5 days from the date of payment. In the event of withdrawal from the contract, the contract is considered void. In this case, the ORGANIZER shall refund the fee (ticket price) within 5 days from the date of receipt of the Participant's statement of withdrawal from the contract - resignation from participation in the Conference - submitted in writing and sent to the ORGANIZER's address. The deadline to withdraw from the contract begins from the date of the contract. To meet the deadline, it is enough to send a statement before its expiry. In other cases where the Participant resigns from participation in the Conference, the ORGANIZER is not obliged to refund the fee (ticket price).
5. The Conference Participant may submit a complaint to the ORGANIZER. The ORGANIZER is obliged to respond to the Participant's complaint within 30 days from the date of receipt. If the ORGANIZER has not responded to the complaint within the time limit referred to above, the complaint will be considered accepted. All correspondence between the Participant and the ORGANIZER regarding the complaint should be sent in writing to the address of each party to this Agreement. Filing a complaint is not equivalent to submitting a statement of withdrawal from the contract and does not constitute an alternative form of termination of this contract.

§ 5. Scientific papers and their authors

1. The following scientific sessions will be held as part of the Conference's scientific program:
 - a. „Neuroradiology”

b. „General Radiology“

2. If necessary, the ORGANIZER may change the number and names of the listed scientific sessions, but only in the event of extraordinary circumstances for which the ORGANIZER is not responsible.
3. A specific session will only take place if at least 6 scientific articles are accepted in the review process. If the number of papers per session does not meet this requirement, the ORGANIZER will transfer them to another session that is closest in theme, or combine the sessions.
4. The maximum number of works in each session is 34. In the case of more works, the ORGANIZER may decide to divide the session.
5. Only original articles in the form of case studies, research papers or review papers are accepted for the Conference. The scientific papers presented cannot be part of a doctoral dissertation.
6. Each Conference Participant may submit one scientific work, for which after acceptance and presentation he or she will receive a certificate of participation in the Conference.
7. The deadline for sending the scientific abstracts is the day specified in § 2 para. 6 of the Regulations.
8. The ORGANIZER reserves the right to extend the abstract submission deadline, which will be announced to the current Participants and be posted as relevant information on the Website.
9. Abstracts should be sent electronically via the Website.
10. An abstract should consist of the following five elements: introduction, purpose of the study, materials and methods, results, and conclusions.
11. A case study or review paper should consist of the following three elements: background, description, and conclusions.
12. Abstracts should be submitted in English.
13. Research papers should contain the names of all authors and co-authors (which are not included in the word limit).
14. The length of the abstract should not exceed 300 words, and the abstract should not contain tables, graphics or photos. Phrases such as "introduction", "purpose of the study", "materials" etc. are not included in the word limit.
15. The presenting author will receive information about the acceptance of the scientific work for oral presentation by e-mail to the e-mail address provided on the Registration Form by the date indicated in § 2 para. 6.
16. The approval process is completed when the Participant receives the approval of the Scientific Committee and the registration fee is paid.
17. Abstracts are evaluated by the Scientific Committee and accepted for presentation during the Conference.
18. All accepted abstracts will be published on the Website, including the author's name and the date when the abstract was received.
19. The Scientific Committee reserves the right to reject any abstract that fails to meet the requirements of the Regulations or violates them.

§ 6. Rules for the presentation of scientific papers

1. Conference sessions will be held in real time via the Clickmeeting platform (<https://clickmeeting.com>). Participants must use this platform. All information necessary to

- access and take part in the Conference will be made available to Participants by the ORGANIZER through the email address specified by the Participant on the Registration Form.
2. Multimedia presentations can be prepared using any program. The ORGANIZER recommends preparing the presentation in *.pptx* or *.pdf* format. The operation of files in formats other than those recommended will be the responsibility of the Participant.
 3. The ORGANIZER recommends that each Participant have an additional copy of the presentation saved in *.pdf* format.
 4. The presentation is made available to Jury Members, the Session Coordinator, session participants and other persons authorized by the ORGANIZER for the purposes of conducting the Conference.
 5. The ORGANIZER is responsible for the proper functioning of the presentation during online video communication.
 6. It is not recommended to put video recordings in presentations and they are not guaranteed to be displayed correctly over an internet connection.
 7. The ORGANIZER is not responsible for any technical difficulties on the part of the Participant that may result from non-compliance with the technical requirements provided on the Website.
 8. Presentations will take place according to the schedule set by the ORGANIZER. The schedule will be made available to Participants at least 7 days before the start of the Conference.
 9. Confirmation of the authors' availability, in accordance with the session schedule, is required by e-mail at least 5 days before the Conference. Further details about the online presentation will be given to the authors in the email information provided by the Session Coordinators.
 10. Each presenting author is required to log in to the appropriate online video communication platform at least 20 minutes before the start of the session. These places will be opened 30 minutes before the start of the session (the access link to the video communication room will be sent to the e-mail address provided by the Participant in the registration form) and closed 5 minutes before its start.
 11. The presenting author has 6 minutes to present his or her work and 1 minute for discussion. The presenting author is obliged to respect the time limit set for the presentation.
 12. Any presentation lasting longer than the time specified in para. 11. may be interrupted by the Session Coordinator - in this case the discussion will not take place and the Participant will receive 0 points for the discussion.
 13. The official language of the Conference is English and all presenting authors should present works in this language.
 14. At the request of the Session Coordinator or Jury Member, the presenting author may be required to contact them and show a valid student ID through the camera. Student cards whose validity period has expired will be accepted if their validity has been confirmed in the first semester of the 2020/2021 academic year.
 15. Only one author may present the given scientific work. The presenting author is obliged to be the only person in the room in which he or she resides; during the presentation, discussion and possible breaks between them no other person may enter or stay in the room in which the presenter is located. The presenting author cannot receive any kind of help regarding the presentation from other people.
 16. One Participant may submit and present a maximum of one work only.
 17. The presenting author must be equipped with a computer / tablet with a working camera and microphone. The camera should show the presenting author, including his or her whole face and

upper limbs. The presenting author cannot move away from the camera or mute the microphone throughout the duration of the presentation, discussion and between presentation and discussion.

18. The presenting author may not have access to the following personal items: portable computers, other electronic devices (with the exception of devices used to connect to the Conference).
19. Eating, smoking and chewing gum during the presentation is prohibited.
20. In the event of non-compliance with the Conference presentation and discussion rules or problems arising on the part of the presenting author, in particular problems with internet connection or other technical problems preventing the presentation, the presenting author may be disqualified by the ORGANIZER or a Jury Member.
21. In the event that the transmission of the presentation is interrupted and less than 50% of the given presentation time elapses, the presenting author may present the work again at the end of the current session. If more than 50% of the time has elapsed, the presentation is evaluated and the presenting author cannot answer the questions at the end of the current session.

§ 7. Contest rules

1. Abstracts approved by the Scientific Committee have the right to be presented during the Conference and will be considered in the competition.
2. Each session is evaluated by a specially appointed Jury consisting of recognized specialists in a given field.
3. Depending on the number of papers presented during individual sessions, the Jury awards the third, second or first place for each session. Material prizes are awarded to persons who take the first three places in the session. Three prizes are awarded if at least twelve presentations are presented, two prizes for nine to eleven presentations, and one prize for six to eight presentations. The number of prizes depends on the number of entries qualified to participate in the session and will not change due to an authors' absence.
4. The Jury will freely choose the winning entries, guided by their own judgement, taking into account above all: the assessment of the abstract, the manner of presentation, the ability to discuss the topic and answer questions, as well as the appropriate allocation of the given presentation time and the value of the study.
5. Session Coordinators have the right to exclude a scientific work from the competition if the person submitting the abstract or presenting the work does not comply with the Conference Regulations.
6. The evaluation of work in each session is based on criteria that primarily include: abstract assessment, presentation method, ability to discuss the subject and answer questions, as well as the appropriate allocation of the given presentation time and the value of the study.
7. The prizes will be sent by post at the ORGANIZER's expense, after 3 July, 2021 and no later than 3 August, 2021.

§ 8. Personal data

1. Personal data administrator (Organizer):

Résonnez Spółka z ograniczoną odpowiedzialnością
ul. Skibowa 42A, 61 - 313 Poznań

e-mail: icyr@resonnez.eu

tel. +48 694 322 916

The personal data administrator (Organizer) will be required to answer the Participants' questions and provide necessary explanations regarding the processing of his or her personal data.

2. The purpose of processing personal data by the Administrator is to:
 - evaluate contract performance;
 - fulfilling legal obligations incumbent upon the Administrator in the form of accounting and tax documentation.
3. Legal basis for the processing of personal data:
 - a) compliance with the legal obligation incumbent upon the Administrator;
 - b) performance of the contract between the Administrator (Organizer) and the Participant; and
 - c) consent of the Participant - in cases exceeding the personal data indicated in § 8 para. 7 of these Regulations.
4. Recipients of personal data:

entities processing personal data on the basis of a binding agreement with the Administrator: IT service providers, service providers providing the Administrator with technical and organizational solutions, accounting, legal and advisory services providers, carriers / forwarders / courier brokers / entities handling the shipping process.
5. Period of storage of personal data:

for the duration of the contract, and until the limitation period of all possible claims.
6. Basic rights of Participants concerning personal data processing by the Administrator
 - a) the right to request the Administrator for access to your personal data, including the right to request a copy of your personal data that is subject to processing;
 - b) the right to rectify, supplement, delete ("the right to be forgotten") or place restrictions on the processing of your personal data;
 - c) the right to transfer personal data

The subject of the data has the right to receive personal data that concerns him or her, which they have provided to the Administrator, and then reserves the right to send this personal data to another administrator. In addition, the subject has the right to request that this personal data be sent by the Administrator directly to another administrator;
 - d) the right to withdraw consent at any time (to the extent that personal data is processed on the basis of consent) by submitting a written statement to the address indicated by the Administrator indicated in paragraph 1.
 - e) the right to lodge a complaint with the supervisory body - Prezes Urzędu Ochrony Danych Osobowych (President's Office for Personal Data Protection in Poland);

7. The provision of personal data by Participants is voluntary, but it is also a condition for the conclusion of the contract because it is necessary for its implementation. The Participant is not required to provide their personal data, but failure to do so will result in the inability to fulfil and complete the contract. Provision of personal data by the Participant in the fields exceeding the names, surname, address (place of residence), bank account number, e-mail address, contact phone number is made on the basis of voluntary consent, which can be withdrawn at any time.

The processing of this personal data constitutes correct contract implementation, fulfilling legal obligations incumbent upon the Administrator in the form of accounting and tax records.

8. By accepting the Regulations, the Participant agrees to the processing of his or her personal data in the form of his or her image and voice, which will be recorded during the Conference. These data will be processed by the Organizer for archiving the course of the Conference and for promotional purposes.

By accepting the Regulations, the Participant agrees to the free (without remuneration for the Participant) publication of films and photographs recording the course of the Conference, including the image and voice of the Participant on social media profiles, promotional materials and on the Organizer's website.

9. Personal data provided by Participants are not subject to automated decision making, including profiling.

§ 9. Final Provisions

1. These Regulations shall enter into force on the day of its publication on the ORGANIZER's Website.
2. This contract concerning the obligations outlined in the Regulations between the participant and the Organizer will be upheld to the standards of Polish law.
3. In matters not covered by these Regulations, the provisions of the Civil Code and other relevant provisions of Polish law shall apply.
4. Any disputes between the participant and the Organizer concerning the agreement between the participant and the Organizer will be judged by the relevant court in Poznań.

Annex to the Regulations

EXEMPLAR FOR WITHDRAWAL FROM THE CONTRACT

(this form should be completed and returned only if you wish to withdraw from the contract)

Résonnez Sp. z o.o.
ul. Skibowa 42A
61 - 313 Poznań
icyr@resonnez.eu
tel. +48 694 322 916

I declare that I am withdrawing from the contract for participation in the Conference - International Congress of Young Radiologists, concluded on2020.

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(Name and surname of the Participant)

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(Exact address of the Participant)

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(Date and legible signature of the Participant)